STRATEGIC POLICY & RESOURCES COMMITTEE



Peter McKay, Facilities Manager Restricted Reports Is this report restricted? After Committee Decision After Council Decision Some time in the future Never Purpose of Report 1.1 This paper, together with the attached appendix, contains the recommended approach in respect of each of the requests by external organisations for access to the City Hall function rooms received up to 12 June 2018 as set out in the attached appendix. 2.0 Recommendations 2.1 The Committee is asked to: • Approve the recommendations made in respect of applications received up to 12 June 2018 as set out in the attached appendix. 3.0 Main report Background Information 3.1 Members will be aware that the Committee, at its meeting of 6th January 2017, agreed to	Subje	Requests for use of the City Hall and the provision of Hospitality			у
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modify the criteria governing access to the City Hall function rooms for external organisations.

3.2 The Committee also agreed to the implementation of room-hire charges for some categories of function, and also revised the approach to the provision of civic hospitality for functions on foot of the agreed efficiency programme. Some further modifications to this approach were agreed at the Committee's meetings of 24th March 2017 & 23rd June 2017.

Key Issues

- 3.3 The existing revised criteria and scale of charges have been applied to the various requests received and the recommendations herein are offered to the Committee on this basis for approval.
- 3.4 The schedule attached at Appendix 1 covers a number of function applications for functions, some of which are scheduled to take place during 2018, although some are scheduled for 2019 and are included in order to permit the organisers to commence their event planning and communications activity as early as possible.
- 3.5 It should be noted that 1 of the applications received has been dealt with by means of the authority delegated by the Committee to the City Solicitor because of the very short timescale involved, and is included in the schedule for information only.
- 3.6 It should be noted that a revision was made to the approval awarded to St Joseph's Secondary School as they are celebrating their 25th anniversary at City Hall on 23rd June 2018. A civic hospitality in the form of a wine reception on arrival was granted in line with the application criteria. This amendment has been dealt with by means of the authority delegated by the Committee to the City Solicitor because of the very short timescale involved, and is included in the schedule for information only.

Financial & Resource Implications

3.7 The implementation of charging for external functions has commenced, in line with the Committee's decisions in the matter.

Equality or Good Relations Implications

3.8

There are no direct good relations or equality implications arising from this report.

4.0	Appendices – Documents Attached	
	Appendix 1 - Schedule of Function requests received up to 12 June 2018.	